



Full Planning

This service includes assistance with everything in the planning process from start to finish. From vendor and budget advice to designing a beautiful tablescape, full planning ensures that you have a planner by your side through all of it. I will provide answers to your questions and solutions to any issues that may arise throughout our time together so that things progress smoothly throughout the entire process.

FULL PLANNING TIMELINE: 12+ MONTHS PRIOR TO WEDDING DATE

Full Planning includes:

- 6 consultation sessions
- curated venue list (includes up to 10 venue recommendations that meet your style, budget and location)venue walk through
- vendor recommendations: includes all vendor recommendations - caterer, bartender, DJ, photographer, videographer, rentals, specialty rentals, etc.
- contract review and negotiation prior to signing
- budget assessment and oversight
- planning checklist with to-do's outlined throughout the process
- management of structural event elements including tenting, flooring, and staging
- assessment and recommendations of your event needs: power access/generators, bathrooms, trash removal, staffing needs and more
- creation of design plan to include: mood board, floral and linen recommendations, color palette, and custom floor plans
- access to inventory at 50% discount
- oversight of additional design elements including lighting design and tablescape decor
- sourcing of custom design pieces including event furnishings and other decor
- curation of paper suite to include: invitations, place cards, name cards, signage, etc.
- help with wedding website
- venue walk through
- vendor management
- attendance on as many vendor calls as possible
- creation of rental proposals from rental companies
- purchase and rental suggestions
- dress consultation
- custom menu and bar consultation
- management of all transportation logistics for guests and bridal party
- coordination of accommodations for guests, shuttles, etc.
- general assistance: marriage license, etiquette (how to do what you want and make everyone feel included)

- management of Wedding Rehearsal (can be the day before the wedding, but will include travel fee if more than 1 hour from our office and/or accommodations for overnight stay if more than 100 miles from office. Rehearsal can be morning/afternoon of the wedding.)
- suggestions for rehearsal dinner
- help with breakfast for bridal party the day of the wedding
- ceremony outline/script (especially helpful if being married by a family member or friend)
- brunch suggestions for day after the wedding
- access to guides: budget, tips/tricks guide and so much more
- includes all services listed under Month of Management

FULL PLANNING AND DESIGN SERVICES START AT \$8,000